Independent Evaluation Office, Planning Commission requires services of one Professional for appointment as non-official consultant with the following qualification and experiences:-

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<th>I. Job Requirements</th>
<th>As per Annexure</th>
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| ii. Essential Qualifications | (a) Professionals with minimum qualification of Master’s degree in relevant field or in social Science  
(b) Post qualification working experience of at least 10 years with the reputed organizations in:  
- dealing with international/ multilateral agencies organisations;  
- press & electronic media and preparing press briefs; and  
- field of Public Relation, communication and advocacy.  
Retired government servants with Grade Pay of Rs.7600/- & above, and with at least 5 years of experience in the relevant fields are also eligible. |
| iii. Desirable Qualifications | a. Good academic record  
b. Strong communication skill, both oral and written  
c. Analytical and presentation skills with the ability to generate a well-researched and written reports  
d. Basic computer skills |
| iv. Duration | Candidates would be appointed on contract basis initially for one year which can be extended depending on their performance and need of IEO. |
| v. Fee | Monthly fee shall be between Rs.50000/- to Rs.75000/- depending on the qualification and experience of the selected candidate. Fee in the case of retired government servant shall not exceed the ceiling of last pay drawn (Pay+GP+DA) – Basic Pension subject to the remuneration band mentioned above. |
| vi. Local Conveyance | Rs.3000/- as monthly Local conveyance |
| vii. Age Limit | Maximum age limit 65 years |

Interested candidates may send their CV along with an application in the enclosed format by post or email (bodhCA@cag.gov.in) to the undersigned within 15 days from the date of advertisement.

Joint Secretary (A&F)  
Independent Evaluation Office,  
Shivaji stadium Annexe Building, second Floor  
New Delhi - 110001
Terms of reference for engagement of Consultant in IEO (MEDIA)

1. Objectives:
Public relations, communication, advocacy and publication.

2. Tasks to be carried out: The consultant would help IEO in:
   - Placing its opinion in national and international media;
   - Interaction with Print and electronic media;
   - Preparation of Press Notes/briefings and in organising press conferences.
   - Design and production of all publications of IEO

3. Schedule for completion of tasks:
Schedule to be decided on case to case basis.

4. Required outputs:
Successful completion of each task given to the consultant by IEO.
APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT (MEDIA)

1. Name ...........................................................................................................
2. Father’s Name ..............................................................................................
3. Date of birth .................................................................................................
4. Domicile ........................................................................................................
5. Nationality ....................................................................................................
6. Gender ...........................................................................................................
7. Postal address ...............................................................................................  

8. Tel/Mob. No. .................................................................................................
9. Email ID ........................................................................................................

10. Educational qualification:

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<th>Sr. No.</th>
<th>Course</th>
<th>Subjects</th>
<th>Institute/University</th>
<th>Year of passing</th>
<th>Division/Grade/GP</th>
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11. Work experience:

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<th>Sr. No.</th>
<th>Organisation/Institute</th>
<th>Period From</th>
<th>Period To</th>
<th>Nature of Work</th>
<th>Remarks</th>
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12. Whether SC/ST/OBC ..................................................................................

13. Two references with their name and contact details:

   a) .................................................................

   b) .................................................................

Dated: .................. (Signature)