The Independent Evaluation Office, Govt. of India requires the services of one professional for appointment as non-official consultant with the following educational qualifications and experiences:

<table>
<thead>
<tr>
<th>1. Job requirements</th>
<th>As per Annexure</th>
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| 2. Essential qualifications | a) Professionals with minimum qualification of Masters Degree in the relevant field  
b) Post qualification experience of at least 10 years in:  
• Evaluation of schemes/projects;  
• Interacting with international/multilateral organizations;  
• Research and analyze data/information to generate a well-documented written report.  
Retired government servants with Grade Pay of Rs.7600/- & above, and with at least 5 years of experience in the relevant fields are also eligible. |
| 3. Desirable qualifications | a) Good academic record.  
b) Strong communication skill, both oral and written.  
c) Experience in organizing workshop/conferences.  
d) Basic computer skills |
| 4. Duration | Candidates would be appointed on contract basis for an initial period of one year which can be extended depending on their performance and need of IEO. |
| 5. Fee | Monthly fee shall be between Rs.50000/- to Rs.75000/- depending on the qualification and work experience of the selected candidate. Fee in the case of retired government servant shall not exceed the ceiling of last pay drawn (Pay+GP+DA) – Basic Pension subject to the remuneration band mentioned above. |
| 6. Local Conveyance | Consultants shall be paid an additional amount of Rs.3000/- as the monthly Local Conveyance. |
| 7. Age Limit | Maximum age limit for appointment of consultants is 65 years. |

Interested candidates may send their CV along with an application in the enclosed format by post or email (bodhCA@cag.gov.in) to the undersigned within 15 days from the date of advertisement.

Joint Secretary (A&F)  
Independent Evaluation Office,  
Shivaji stadium Annexe Building, second Floor  
New Delhi – 110001
Annexure

Terms of reference for engagement of Consultant in IEO

1. Objectives:
Assist IEO in framing the evaluation studies of major programmes of Government of India, working with international/multilateral organizations and researching & analyzing data/ information.

2. Outline of the tasks to be carried out:

- To research and analyse the data/information to generate important conclusions required for carrying out evaluation studies;
- To design Request for Proposal and Evaluation Study Framework;
- To interact with international/national/multilateral organizations to get technical cooperation for evaluation related activities in IEO;
- To monitor the evaluation studies being carried out by the outsourced agencies;
- Drafting, editing and finalising the Evaluation Study Report(s); and
- Organising conferences/workshops in IEO.

3. Schedule for completion of tasks:
To be decided on case to case basis.

4. Output to be required:
Successful and timely completion of each task given to the consultant.
APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT (EVALUATION)

1. Name .................................................................
2. Father’s Name ............................................................
3. Date of birth ..............................................................
4. Domicile .................................................................
5. Nationality ..............................................................
6. Gender .................................................................
7. Postal address ...........................................................
   ........................................................................
8. Tel/Mob. No. ..............................................................
9. Email ID .................................................................
10. Educational qualification:
    
    | Sr. No. | Course | Subjects | Institute/University | Year of passing | Division/Grade/GP |
    |---------|--------|----------|----------------------|-----------------|------------------|
    | 1       |        |          |                      |                 |                  |
    | 2       |        |          |                      |                 |                  |
    | 3       |        |          |                      |                 |                  |
11. Work experience:

    | Sr. No. | Organisation/Institute | Period | Nature of Work | Remarks |
    |---------|------------------------|--------|----------------|---------|
    |         |                        | From   | To             |         |
    | 1       |                        |        |                |         |
    | 2       |                        |        |                |         |
    | 3       |                        |        |                |         |
12. Whether SC/ST/OBC ...........................................................
13. Two references with their name and contact details:

    a) .................................................................
    b) .................................................................

Dated: ................. (Signature)