CIRCULAR

Subject: Filling up of vacancies of Accountants in Departmental Accounting organization of M/o Planning, Statistics & P.I. in the Grade Pay of Rs.2800/- in Pay scale of Rs.5200-20200 under PB-I on deputation basis.

Office of the Controller of Accounts, Principal Accounts Office, Ministry of Planning, Statistics and Programme Implementation proposes to fill up post of “Accountant” on deputation basis in the Pay & Accounts Offices & Regional offices of UIDAI from amongst officials fulfilling the eligibility criteria. The period of deputation will be initially for a period of one year which can be further extended as per the requirement of the organization or till the post is filled up on regular basis whichever is earlier. The terms & conditions of deputation will be regulated in terms of DoP&T OM No. 06.08.2009-Estt. (Pay II) dated 17.06.2010 as amended from time to time. The eligibility conditions and station of posting are given below:-

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<tr>
<th>Name of the Post</th>
<th>Station</th>
<th>Pay Scale (Rs.)</th>
<th>Eligibility conditions</th>
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<td>Accountant</td>
<td>Delhi</td>
<td>PB-I 5,200-20,200/- + GP 2800/-</td>
<td>i) Officials of the Other organized Accounts Service, Central/State Govt./autonomous bodies holding analogous post on regular basis or ii) UDC in the pay scale of PB-I Rs. 5,200-20,200/- GP Rs. 2400/- with minimum 2 years of service or iii) LDC in the pay scale of PB-I Rs. 5,200-20,200/-GP Rs. 1900/- with 5 years of service iv) The candidate must be graduate in any Discipline from any recognized University and should be well versed with Accounts/Estt. &amp; Administration work. Preference will be given to candidates with knowledge of computers.</td>
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2. Applications are invited from willing candidates having age not exceeding 50 years as on the closing date of application. The application in the prescribed proforma as in Annexure-I and Certificate of the Employer in Annexure-II may be sent to this office through proper channel alongwith Vigilance Clearance Certificate and attested copies of ACRs for the last 05 years so as to reach this office within 45 days of the issue of circular. Incomplete applications will not be entertained. Names of only those candidates who can be relieved immediately on selection may be forwarded. The application completed in all respects may be sent to the Sr. Accounts Officer (HQ), at the following address by registered/speed post or through courier/special messenger.

Senior Accounts Officer (HQ),
Principal Accounts Office
M/o Planning, Statistics & P.I.,
Room No. 227, Sardar Patel Bhawan
Parliament Street, New Delhi-110001

3. The Ministry reserves the right to reject any application without assigning any reason and decision of the Ministry/Deptt. in this regard shall be final.

(Sahib Singh)
Sr. Accounts Officer (HQ)
Ph. No. 23345732

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P.T.O.
Copy to:-

1. All Ministries/Departments of Govt. of India/State Govt. with a request to circulate the post to their attached & subordinate offices.
2. Director General, Border Road Organisation, Seema Sadak Bhawan, Ring Road, Delhi Cantt., New Delhi-110010.
3. Joint Secretary (Training) & CAO, Ministry of Defence, ‘E’ Block, Delhousie Road, New Delhi
4. Director General of CPMF/CPO (CRPF/BSF/CISF/ITBP) – with a request to circulate to their attached & subordinate offices.
5. O/o Comptroller & Auditor General of India, New Delhi
6. O/o Controller General of Defence Accounts, Dhaula Kuan, Near Palam Airport, New Delhi
7. O/o Financial Commissioner, Ministry of Railways, Railway Board, Rail Bhawan, New Delhi
8. O/o Director General of Defence Estate, Raksha Sampda Bhawan, Dhaula Kuan, Near Palam Airport, New Delhi
9. O/o Director General (Post), Sanchar Bhawan, New Delhi
10. Principal Director of Civilian, Air HQ, Vayu Bhawan, New Delhi with a request to circulate the post
11. Principal Director of Civilian (Army), Sera Bhawan, New Delhi
12. Principal Director of Civilian (Navy, Sena Bhawan, New Delhi
13. O/o Director General (Coast Guard), Coast Guard-HQ, Near India Gate, New Delhi
15. O/o DG, IMD, Mausam Bhawan, New Delhi with a request to circulate it to their subordinate offices.
16. ADG, UIDAI (HQ), New Delhi for information.
17. ADG, UIDAI (RO), Mumbai for information.
18. ADG, UIDAI (RO), Bangalore for information.
19. ADG, UIDAI (RO), Chandigarh for information.
20. ADG, UIDAI (RO), Lucknow for information.
21. ADG, UIDAI (RO), Ranchi for information.
22. ADG, UIDAI (RO), Delhi for information.
23. PAO (Stats), Nagpur for information & necessary action.
24. NIC of M/o Statistics & PI, New Delhi, with a request to upload the circular in the official website of the Ministry.
25. NIC of Planning Commission, New Delhi with a request to upload the circular in the official website of the Planning Commission.
Application for the post of Accountant (on deputation basis) in the O/o Controller of Accounts, M/o Planning, Statistics & P.I.

1. Name:
2. Post applied for:
3. Post held at present alongwith pay scale of the post:
4. Date of entry in the Government service:
5. Date of Birth:
6. Date of appointment in the present grade and whether officiating or substantive:
7. Education Qualification:
8. Present pay drawn:
9. Details of experience:
10. Experience of working on computers:
11. Name & Address of office where working with contact no:
12. Station opted for deputation:

I hereby understand and undertake that in the event of my selection to the post of Accountant, I will not withdraw my candidature or decline the deputation post when offered.

Date: _______________________________ Signature of Candidate

ANNEXURE-II

CERTIFICATE
(To be filled by the employer)

Certified that particulars furnished by Sh./Smt. __________________________ have been verified and are correct and that no disciplinary proceedings are either, pending and/or contemplated against him/her. It is certified that no penalty has been imposed on the candidate and the integrity of candidate is beyond doubt.

Signature & Seal of Head of Office/Deptt. Telephone No.

Date: _______________________________

Place: ________________________________