

No. 15(25)/2012-H&FW
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, December 4, 2012

Subject: Requirement of two Young Professionals in the Health & Family Welfare Division, Planning Commission.

The Health & Family Welfare Division, Planning Commission requires the services of two Consultants in the category of Young Professional (YP) on contract basis with the following job description, educational qualifications, Terms & Conditions :

- (1) **Precise Statement of Objectives** : The Young Professionals are required to provide specific inputs on formulation of Plan for the health sector, review and advise on implementation of the Plan by respective Departments and State Governments.

- (2) **Outline of the tasks to be carried out** :
 - (a) **Health Sector in States**
 - (i) Organize Working Group and Review meetings with States on State Plans;
 - (ii) Prepare briefs on the performance of States under Plan Schemes and Flagship Programme;
 - (iii) Prepare State specific analysis, Action Taken Reports and regular review of State Health Plans;
 - (iv) Compile best practices of States and lessons learnt from different states;
 - (b) **Health Sector at the Centre**
 - (i) Critically analyse the performance of Plan, especially Flagship Scheme and suggest corrective actions for effective delivery;
 - (ii) To assist in quarterly review of performance and progress of expenditure on on-going schemes;
 - (iii) To assess the release and expenditure from Central Plan Scheme Monitoring System (CPSMS);
 - (iv) Review of draft Cabinet notes;
 - (v) Assist in matters related to Parliament and its Committees.

- (c) **Socio Economic Research Studies** : To engage with reputed organisations, scrutinize proposals for SER Studies and after sanction, their regular monitoring;
- (d) Preparation of Policy briefs, analytical notes, follow up notes.
- (e) Assisting senior officers of the Commission in the formulation of Annual, Five Year and policies thereto and such other work as may be assigned from time to time.

(3) Qualifications and Experience :

(a) **Essential Qualifications for Young Professional-1(YP-1)** :

- (i) Master's Degree in Statistics with a minimum of 60% marks in aggregate from a recognized and reputed University/Institute.
- (ii) Knowledge of statistical application like R, Stata.

(b) **Essential Qualifications for Young Professional-2(YP-2)** :

- (i) At least a Post Graduate Degree with a minimum of 60% marks in aggregate from a recognized and reputed University/Institute, with a graduate level degree in a "Health related discipline".
- (ii) Good knowledge of productivity packages as Excel, Power Point, E-mail client.

Note : "Health related discipline" includes, among others, graduation in Medicine, Ayush, Dentistry, Nursing, Pharmacy or Biotechnology.

(c) **Desirable Qualifications for YP-1** : Persons with Ph.D. or additional qualifications, research experience, would be preferred.

(d) **Desirable Qualifications for YP-2** : Candidates with professional experience in planning/execution/evaluation of projects or academic work in the Health sector would be preferred.

(e) **Additional Desirable Qualifications for both YPs:**

- (i) Candidates with a track record of publications in peer reviewed journals shall be preferred.
- (ii) Experience in collection, compilation and analysis of data on health issues.

(4) Duration : Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum five years depending on the performance of the candidate/need of the

Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(5) **Age Limit**: The maximum age limit shall be 40 years.

(6) **Fee and Conveyance**

Fee : The Consolidated fee shall range between Rs.25,000/- to Rs.40,000/- per month depending on qualification & experience.

Local conveyance : The Young Professionals/Consultants will be paid an addition amount of Rs.1,500/- per month as local conveyance.

(7) The procedure and guidelines for engagement of Consultants are available at Planning Commission's website www.planningcommission.gov.in under sub-section Appointments/Jobs.

(8) **Selection Process** will be as follows:

(a) Screening and shortlisting of eligible candidates on the basis of qualification/experience, using a benchmark;

(b) Written Assessment of shortlisted candidates; and

(c) Interview of candidates found eligible in written assessment.

The written assessment and interview would be held at Planning Commission. No TA/DA is admissible for the same.

(9) Interested candidates may send their bio-data in the enclosed format, with two recommendations at least one of which must be from an academic counselor under whom the candidate has studied in Graduation/Post-Graduation/Ph.D., by post so as to reach the Planning Commission within 15 days from the publication of this vacancy in newspaper at the following address :

Shri Narinder Kumar
Section Officer,
Health & Family Welfare Division
Planning Commission
Room No. 526-C, Yojana Bhavan,
Sansad Marg, New Delhi- 110001
E-mail: healthdiv-pc@nic.in

No E-mail application would be entertained

Application format for Young Professional in the Planning Commission

1. Name : _____
2. Father's Name : _____
3. Date of Birth : _____
4. Domicile : _____
5. Nationality : _____
6. Whether SC/ST/OBC _____
7. Mailing Address (with Tel/Mob No. and Email address) : _____

8. Permanent address : _____

9. Educational Qualification (list from Graduation onwards) :

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class	%marks in total

10. Work Experience (include unpaid assignment) :

S.No.	Organization/Institute	Period From To	Nature of Work	Remarks

11. Details of publications (give full citations) :
12. Any other specific information (in relation to essential/desirable qualifications and experience).
13. Recommendations with e-mail & tel.no. of referee (enclose hard copies in sealed envelope with seal of organization on outside)

Signature of candidate with date
E-mail:
Phone: Landline -
Mobile -