

No.D-31013/ 24 /2008-Caretaker
Government of India
Planning Commission
(Caretaker Cell)

Yojana Bhavan, Sansad Marg,
New Delhi 5th ,August 2008

To

Subject: Supply of Flowers & leaves in Yojana Bhavan and (EAC) Vigyan Bhavan

Sir,

I am directed to say that sealed quotation are invited for the supply of following flowers & leaves etc. to this Commission.

Sl.no	Flowers	Rates Per Dozen	Amount
1	Lilly		
2	Jarbara		
3	Anthodium		
4	Orchid		
5	Co-rnation		
6	Calcutta Path		
7	Birds of Paradise		
8	Tata rose English Multi co lour		
9.	Dutch Rose		
10.	Leemonya		
11.			

Interested Bidders / supplier of flowers for awarding annual contract may send their sealed quotation of rates per dozen in r/o above flowers and leaves. The sealed quotation should reach latest by 14.08.2008 before 3.30 PM. The quotation can be dropped in the tender box kept at the Reception hall in Yojana Bhavan, New Delhi. The quotation will be opened on 14.08.2008 at 4.00 PM in room no. 411 Yojana Bhavan in the presence of such bidders / suppliers, who may wish to be present.

Yours faithfully

(N.K. Raghunathan)
Under Secretary to Govt. of India

Terms and conditions for award of the contract.

1. The tender must be accompanied by a Demand Draft/ Pay Order of Rs. 5,000/- as Earnest Money drawn in favor of Pay and Accounts Officer, Planning Commission, and payable at New Delhi. Pay order/Bank Cheque drawn in favor of any office other than Pay and Accounts Officer, Planning Commission New Delhi will not be accepted and the tender will be rejected. Tender received after specified date and time will not be accepted. No other mode of payment shall be accepted. The earnest money of the unsuccessful tenderer will be refunded after finalization of the contract. No interest will be payable on the earnest money. A tender which is not accompanied by Earnest Money or which is not signed, will be rejected.
2. The successful bidder should submit the F.D. security money hypothecated to Pay and Accounts Officer, Planning Commission which should remain valid for a period of sixty days beyond the date of expiring of annual Contract. The amount of security money will be informed at the time of award of contract
3. The security deposit shall be forfeited in case of any default on the part of the contractor in not providing satisfactory service. In this regard, the decision of Competent Authority in the Planning Commission shall be final and binding on the contractor.
4. The flowers must be supplied in Yojana Bhavan and EAC Vigyan Bhavan Annexe well in time before 7.30 A.M. on the morning.
5. Regular supply of fresh and good quality flowers and leaves etc.
6. I Card have been issued by the firm. and the I Card will be displayed by the shift
7. Payment will be made by Cheque on monthly basis after satisfactory supply of flower. The bill should be submitted in triplicate bearing all valid Tax registration number.
8. The contract can be cancelled in the event of the irregular and poor quality or untimely supply of flowers / leaves If any dispute (s), arises to the supplied item Planning Commission will decide it and its decision will be binding on the firm
9. The quoted price should clearly indicate the details of taxes separately other wise it will be assumed that the quoted prices are inclusive of tax.
10. In case the successful bidder/supplier declines the offer for whatsoever season (s) earnest money would be forfeited.
11. Planning Commission reserves the right to reject any or all the tenders without assigning any reasons thereof .

(N. K. RAGHUNATHAN)
Under Secretary to the Govt. India

Tender form for Supply of Flowers flumes in rooms

Tender form for SUPPLY OF FLOWERS flumes in flower pot arrangements in Sr. Officers rooms in Planning Commission, Yojana Bhavan and EAC Vigyan Bhavan , New Delhi on annual contract.

1. Name of the firm :
2. Complete postal address :
3. Telephone Nos. :

A bank draft No._____ date_____for Rs. 5,000/- drawn on in favor of Pay and Account Officer, Planning Commission is enclosed as earnest money against this tender. I agree to abide by the terms and conditions as stipulated in Planning Commission letter no. D-31013/24/2008 ó Caretaker dated 05 /08/2008

Date

Signature of Tenderer with Seal

Place:

Name :