

No. D-31013/1/2006-Genl. -I
Government of India
Planning Commission
(Caretaker Cell)

Yojana Bhavan, Sansad Marg,
New Delhi, the 20th, June, 2006

To,

Subject :- Supply of Sanitary items in the Planning Commission.

Sir,

Planning Commission invites sealed quotations from reputed supplier for supply of sanitary items on annual contract basis to the Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi and the Economic Advisory Council to the Prime Minister, Vigyan Bhavan, Maulana Azad Road, New Delhi. In case you are interested you may send your quotation in a sealed cover as per enclosed Performa. The terms and conditions of contract are as under:-

1. The quotation in the prescribed form should reach Under Secretary (GA), Room No.443, Yojana Bhavan, Parliament Street, New Delhi by 3.30 PM on 5.7.2006. The quotations can also be dropped in tender box kept at the Reception Office of Yojana Bhavan by the specific time and date. The tender will be opened on 5.7.2006 at 4.00 PM in room No. 344, Yojana Bhavan, New Delhi in the presence of such tenderers, who may wish to be present at the time of tender opening.
2. Sealed quotations should be accompanied by a Pay Order/Banker's Cheque of Rs.5000/- drawn in favour of Pay & Accounts Officer, Planning Commission towards Earnest Money. Pay order/Banker's Cheque drawn in favour of any officer other than Pay & Accounts Officer, Planning Commission, New Delhi will not be accepted and the quotation will be rejected. The EMD will be returned after finalisation of the contract. Any quotation that is received without the EMD will be rejected. Quotation received after specified time and date will not be accepted.
3. The tenderer should be a reputed sanitary items supplier having sufficient experience and expertise in relevant field and also having sound financial standing. Copies of the tax registration, previous experience etc. should be enclosed with the quotation.
4. The tenderer should have a well-established office, located within a radius of 10 Kms. from Yojana Bhavan and a person should be available on all working days between 9.00 AM to 5.30 PM. The firm should be in a position to supply all the items within stipulated time indicated in the supply order.

5. The tenderer should also be able to provide name and mobile number of a person, who can be contacted at any time, even beyond office hours and on holiday. The person should be capable of taking orders and arrange for supply of the desired items, even at a short notice.
6. The selected firm will be required to supply the items in the Planning Commission at Yojana Bhavan and EAC Office at Vigyan Bhavan at no extra charges.
7. Any item which is found to be defective, or not of the desired quality, etc. shall be returned by this Office and the order placed therefore shall stand cancelled.
8. This Office will have the authority to cancel order, if the required items are not supplied on time.
9. Government taxes as applicable from time to time on such supplies, shall be payable by this Office. The bill raised by the firm should have all tax registration numbers printed on bill. Validity of the tax registration during the currency of contract shall be the sole responsibility of the firm.
10. The rates quoted by the selected firm, and approved by this office shall remain valid throughout the period of contract and requests to increase the rates for any items(s), during the currency of the contract, shall not be considered.
11. The selected firm will have to deposit a contract surety of Rs.20,000/- (Rupees twenty thousand only) in form of F.D.R. hypothecated to Planning Commission. The FDR should be valid throughout the period of contract.
12. The tenderer should enclose a signed copy of the terms and conditions stipulated for award of the contract, conveying his acceptance of the same.
13. The tenders should be sealed and clearly super-scribed with the words (quotation for supply of sanitary items).
14. This office will have full authority to reject any/all offer(s) without assigning any reason thereof. Any enquiry after submission of the quotation will not be entertained.
15. If any disputes arise between Planning Commission and the firm with reference to the contract, Planning Commission will decide it and its decision will be binding on firm(s).
16. In case the successful bidder declines the offer of contract for whatsoever reason (s), the earnest money would stand forfeited.
17. In case the firm(s) awarded the contract refuses or expresses inability to supply items at the approved rates during the period of contract, the contract may be terminated and security amount may be forfeited in full or part thereof at discretion of competent authority in Planning Commission.
18. The period of contract shall be effective from the date it should be awarded and formalities completed.

Details, regarding quality, brand, specification, etc. have been given against various items in the Annexure. Rates should strictly be quoted accordingly. Items where brand has not been indicated rates should be quoted for good quality product.

This Office will, however reserve the right to conduct performance review at any time during the contract period and deficiencies, if any, noticed will be required to be rectified and compliance reported. This office further reserve the right to suo-moto terminate the contract by giving one month's notice at any point of time.

(Pawan Kumar)
Under Secretary (GA)

List of the Sanitary Items

Sl No.	Items	Rate
1.	Cleanzo 5 ltrs.	
2.	Liquid Soap (Homacol) 20 ltrs.	
3.	Liquid Soap (-do-) 5 ltrs.	
4.	Phenyle (Trishul) 5 ltrs.	
5.	Surf per Kg. (Excel)	
6.	Lux Soap 100gm.	
7.	Naplathe Balls	
8.	Room Freshner 160ml Premiem	
9.	Floor Duster (Size 36X36)	
10.	White Duster (Size 24X24)	
11.	White Duster (Size 36X36)	
12.	Yellow Duster (Size 36X36)	
13.	T. Poll 5 ltrs.	
14.	Sanitary Cubes (Homacol) 400gm.	
15.	Vim Ultra per Kg.	
16.	Hockey Brush (Unique)	
17.	Wiper (Big Size Unique)	
18.	Toilet Role (Gole Paper)	
19.	Long Handle Jharu	
20.	Plastic Sweeping Bags (Big Size)	
21.	All-Out Refill 45 night	
22.	All-Out Machine	
23.	Plastic Bucket (Medium Size)	
24.	Dustbin with cover (Full Size)	
25.	Plastic Bucket foot opreat	
26.	Mug (good quality)	
27.	Begyon power Spray 500ml	
28.	Hit power Spray 500ml	
29.	Begyon spray (Liquid) 5 ltrs.	
30.	Begyon Spray 1 ltrs.	
31.	Spray pump	
32.	Brasso 500ml	
33.	Plastic Juna	
34.	Plate form Brush 3 feet (Nylon)	
35.	Harpic 500ml	
36.	Colin 500ml	
37.	Odonil (Balsara) 75g	
38.	Odonil (Balsara) 50g.	
39.	Face Tissue Paper (200 sheet) Wintex	
40.	Facing Tissue Paper wintex	
41.	Towel Full Size (Good Quality)	
42.	Towel Medium Size (Good Quality)	
43.	Hand Towel (Good Quality)	
44.	Acid Sulphuric per Bottle	
45.	Bleaching powder 25kg.	
46.	Phool Jharu (Good Quality)	
47.	Seenkh Jharu	
48.	Easy Bang 400ml	
49.	Lizol	
50.	Jale Remover	